



**North Central Chapter, Health Physics Society
Business Meeting Minutes
Marshfield Clinic Lawton Center, Marshfield, Wisconsin
April 27, 2007**

Called to order at 12:25 PM by Dan McGrane, NCCPS President.

- 1.) The chapter recognized and thanked the host and vendors who sponsored the Spring 2007 meeting:

Host: Chris Kessler with the Marshfield Clinic.

Vendors: Gary Beardman with Landauer and Dale Elmore with ICX Radiation.

- 2.) The Fall Business Meeting minutes from 2006 were discussed and posted on the web site. We discussed the changes that were made by the Executive Council to the April 13, and 14, 2006 minutes. Dan asked if anyone had questions or concerns about the minutes and received no response. The minutes were accepted as written.

- 3.) The Secretary/Treasurer's report was presented.

- Checkbook balance: \$2,067.41
- Savings account: \$2,860.00
- Money Market fund: \$15,911.42
- Total balance: \$21,054.34

The chapter has 108 full time members (six new members since fall), 14 emeritus members and eight affiliates. Constant budget items are the \$500.00 Science Teacher Award, a travel stipend of \$300.00 and the \$500.00 Wissink Memorial Lecturer speaker stipend.

- 3.) The eight affiliate members for the calendar year 2007 generated \$200 in annual fees.

Affiliates include:

Adco; Services (Len Warbiany)

Global Dosimetry Solutions (Tom Chwierut)

Image Technology (Barbra Johnson)

Landauer (Gary Beardman)

Philotechnics (Michele Patterson)

S&G Enterprises (Mark Griffith)

Scientific Instrument Sales (Richard Love)

New affiliate, ICX Radiation (Dale Elmore)

A total of \$300 in exhibition fees was collected to defray the cost of the spring 2007 meeting. A copy of the Affiliate Members Report is on file with the secretary/treasurer.

- 4.) The four CEC credits for the spring 2007 meeting have been requested. They have not been posted on the AAHP website yet. Mike and Kimberly will publish the course number once it is received. George Johns will complete the newsletter write up for this meeting.

Old Business:

1.) *Science and Education Committee update:*

Jason Flora, committee chair for the science teacher award thanked all those on the committee for all their hard work. The committee received three nominations for the 2007 Science Teacher Award.

- 1.) Mr. Larry Scheckel, Tomah High School, Tomah WI
- 2.) Ms. Louise Weldon, Tartan High School, Oakdale, MN
- 3.) Mr. Kristopher Nelson, Irondale High School, New Brighton, MN

From the three candidates, Mr. Scheckel was selected for our chapter award and was submitted for the 2007 Geoffrey Eichholz Outstanding Science Teacher Award offered by the National Health Physics Society. Mr. Scheckel and his school's science department will each receive \$250.00. All nominees received a copy of the Science Teacher Workshop and Civil Defense GM meter. Our next science teacher award will be selected on Feb 1, 2008. The committee has encouraged both Ms. Weldon and Mr. Nelson to reapply for the award. Dan McGrane talked about changing the science teacher award form to make it more "user" friendly. Committee members include Jason Flora, Chair, Travis Beard, Gary Yarrow, Mike Lewandowski and Ken Kerns.

Mike Lewandowski acknowledged the effort put forth by instructors at the October 28, 2006 Science Teacher Workshop in Wausau, Wisconsin. Presenters for this STW were Jeff Brunette, Dan Miron, Nick Bates and Kimberly Knight-Wiegert. The five attendees and each received a course notebook with lecture notes, hands-on materials, reference materials and a portable radiation survey meter to use in their classroom. There were questions raised by members in regards to the minimum number of participants required to hold a workshop. We discussed possible changes to the workshop so to improve attendance.

Mike also discussed the interest found among teachers in the St. Paul/Minneapolis metro area who were identified through the Chapter's participation in 3M's Teacher's Workshop in October 2006. A list of interested teachers was developed. Several prizes including a CDV-700 Geiger counter were offered. 10 prizes were awarded, but only 5 were actually shipped since the other 5 teachers did not respond to repeated emails requesting their mailing address. The teacher who won the CDV-700 did not respond. Mike plans to contact the teachers on the list before the end of the school year to determine a date for the workshop and what topics they might be of interest. The chapter hopes to hold a workshop in the fall in the St. Paul/Minneapolis area.

5.) *HPS awards:*

Along with Mr. Scheckel nomination for the 2007 Geoffrey Eichholz Outstanding Science Teacher Award the chapter also submitted a nomination for the National Student Science Award. We received two applications for this award; the effects of UV on Chrysalis Development by Bobby Sobota and Radon in Water by Haley Burgess and Shala Hawes. The Executive Council reviewed both applicants' material and nominated the Radon in Water project. Haley and Shala are from Central Lee High School in Iowa and developed a project to test ground water for radon. They received grants from the University of Iowa Hygienic laboratory and the Iowa Academy of Science to permit them to gather samples and travel to the University of Iowa to analyze those samples. No other national award nominations were submitted this year.

3.) *Website:*

Since the last NCCHPS meeting, the website has been slightly redesigned so that the target audiences (teachers, students, and Chapter members) can more easily locate desired information they. Mike Lewandowski is in contact with the HPS Secretariat and other website personnel to move administration of the Chapter website to the national Secretariat. There is no additional expense to the chapter for this service. The executive council approved of this change and encouraged Mike to proceed.

4.) *Electronic ballots:*

The electronic voting was well received with 42 of 55 (76%) ballots cast online. Only a few minor issues related to passwords were identified. 28 members requested passwords and 18 of those people voted electronically. Two of the 28 cast paper ballots. We look forward to the next online ballot.

5.) *Instrument kits:*

STW committee members are been looking into developing instrument kits that would contain suitable GM-based instruments, materials, and sources to perform simple nuclear physics and health physics experiments. The chapter has two instrument cases and instruments donated by the Minnesota Department of Health to use toward this goal. These instrument cases are currently located at the Medical College of Wisconsin and 3M. The Executive Committee is encouraged with the current progress and looks forward to further development of this project.

New Business:

1.) *New Member Applications:*

The executive council approved 6 new members,
Robert Allman – Medical Physics Consultant, Ann Arbor, MI (Works in Madison)
Sherrie Flaherty – Minnesota Department of Health, St Paul, MN
Juliette Jones – University of Minnesota, Minneapolis, MN
Leo Kaiser – Medical College of Wisconsin, Milwaukee, WI
Douglas Poland – Godfrey & Kahns, Madison, WI
Gene Santilli – Marshfield Clinic, Marshfield, WI

2) *Fall 2007 meeting location:*

The HPS President-elect Dick Toohey will be attending our Fall meeting at the University of Minnesota Arboretum in Chanhassen on October 19, 2007. Brian Vetter and Irene Patrek will work with Mike Lewandowski on other meeting details.

3.) *Local Arrangement Committee:*

The executive council needs to select a chair and co-chairs for the upcoming annual meeting that will take place in Minneapolis (July 10-16, 2009). Jan Braun has offered to co-chair the upcoming annual meeting but we need to fill the other co-chair position. Dan McGrane is willing to be the co-chair but would like to offer this opportunity to other chapter members. The Executive Council will distribute an e-mail soliciting the membership for a second LAC co-chair. If no one else is interested then Dan will accept the responsibility.

Dan McGrane has put together an Excel spread sheet to indicate past/present executive councilors. This will help us distinguish who did what and when. A copy can be obtained from either Dan or the Secretary Treasurer.

Active committee members:

Affiliate Coordinator – Chris Kessler
Website Coordinator – Mike Lewandowski
Local Arrangements Committee Co-chair – Jan Braun
Science Teacher Award Chair – Jason Flora
Science Teacher Workshop Chair – Mike Lewandowski

President: Dan McGrane
President-Elect: Mike Lewandowski
Secretary Treasurer: Kimberly Knight-Wiegert
Councilors: Jafari, Johns, Simpson, & Yarrow.

6.) *Annual Elections:*

As noted above the online election was a great success. Below are the 2007-2008 Officers. Dan will send out thank you to all who ran in the election.

President Elect – Dan Miron
Secretary Treasurer – Kimberly Knight-Wiegert
Executive Council – Leola DeKock & David Paulu

Other Business:

1.) *Public Relations Brochure:*

George brought up the subject of "Public Relations" and the possibility of creating a NCCHPS brochure that would promote the chapter. This brochure could be both electronic and/or hard copy and should explain what the chapter has to offer. It would be very basic so that the public or anyone reading it will understand what we do and whom we are. We discussed contacting Kelly Classic a resource and that we could use art work from the website. This idea will be explored further and review at the fall meeting.

2.) *Electronic Ballots:*

Mike proposed that we put together a paper or electronic survey. This poll would ask members for feedback regarding on-line balloting. He is hoping to submit this to all members by May or June. Below are some of the questions that we could include;

1. Did you vote on-line? (Y/N)
2. If no, why not? (prefer paper ballot, didn't know about on-line option, didn't know where to vote, didn't know password, problems with voting site, other-please explain)
3. If yes, did you have any problems? (Y-please explain, N)
4. What method of voting do you prefer for future ballots? (on-line, paper)
5. Please include any comments on the use of on-line balloting:

Mike received approval from the executive council to move forward with his survey.

Meeting adjourned at 1:05 PM.

Respectfully Submitted,

Kimberly Knight-Wiegert, NCCHPS Secretary/Treasurer

